

## **COVID-19 PRECAUTIONS**

Dear Current and Prospective Clients:

During the current pandemic caused by the COVID-19 virus, we are prudently following the directives from our national representatives, our California Governor, our local San Diego City and judicial leaders.

To protect you and our staff, we have implemented a substantial cutback on in-person meetings and are heeding the warning to shelter in place. We have closed our physical office to personal traffic. We will hold only essential in-person meetings but will also adopt the six feet minimum distance rule; no handshakes or hugs, for now.

Despite taking these precautions to ensure your safety and ours, we are here for you all. The vast majority of our experienced legal work and research can be accomplished by telephone, the Internet and computers. Before it was fashionable to do so, we stepped ahead and proactively did a complete, secured upload of our files and legal resources. Since then, we regularly backup and use servicers such as our own safe virtual network, DropBox, MyCase, LesisNexis, PACER and other legal tools that we have 24/7 at our disposal. We are also available via Skype. In addition, our very skilled answering service is taking calls to reach us.

Please be safe and take heart that we are here, available and are overseeing your legal interests.

Ezekiel E. Cortez